

**NOTICE OF REQUEST FOR PROPOSAL
FOR INSURANCE CONTRACT(S):**

Commercial Property, Inland Marine, Crime, General Liability, Automobile, Law Enforcement Liability, Public Officials Professional, Employment Practices Liability, Excess Liability and Public Official Bonds for LaGrange County, Indiana

COVERAGE EFFECTIVE: April 1, 2011 – April 1, 2012

The Board of Commissioners of the County of LaGrange, Indiana (the “Commissioners”) will accept proposals for insurance contract(s) for Commercial Property, Inland Marine, Crime, General Liability, Automobile, Law Enforcement Liability, Public Officials Professional, Employment Practices Liability, Excess Liability and Public Official Bonds for LaGrange County, Indiana, including all departments and commissions (the “County”), from qualified, licensed insurance agents/brokers until **March 21, 2011 at 8:30 a.m. local time**, at which time and place the proposals will be opened and reviewed. Interested bidders should submit one (1) original and three (3) copies of any proposal labeled “2011 LaGrange County Insurance Proposal” in a sealed envelope to the following address:

**Board of Commissioners – LaGrange County
Attn: Kay Myers, County Auditor
114 W. Michigan Street
LaGrange IN 46761**

No proposals shall be withdrawn after the opening of proposals without the consent of the Commissioners for a period of sixty (60) days after the scheduled time for receiving same. The Commissioners reserve the right to cancel this invitation, reject any and all proposals, waive any irregularities in the proposals, to accept that proposal which in the judgment of the Commissioners is in the best interest of the County, and to rescind the award if a mutually agreed contract is not entered into. The cost incurred in preparing the proposals or in any other manner by any agent/broker/carrier in responding to this Request for Proposals may not be charged to the County. The final selection will be based upon numerous factors with the Commissioners being the sole judge as to the relative weights assigned to those factors, which include but are not limited to cost, responsiveness to this RFP and the insurance needs of the County, and any other factors the Commissioners deem appropriate. Discussions may be conducted with responsible bidders who submit proposals determined to be reasonably susceptible of being selected for award.

More detailed proposal requirements and information is included in Proposal Specifications for LaGrange County Insurance which is available to qualified, licensed insurance agents/brokers. The proposals shall be based on the terms and information contained in the Proposal Specifications, this notice, and forms and information furnished. It is anticipated that some insurance carriers or agents/brokers will need additional information other than that provided in the Proposal Specifications. It is the responsibility of each agent to secure the Proposal Specifications and any supplemental information by contacting the County Auditor, Kay Myers, at the address listed above or by telephone at (260) 499-6310.