

LaGrange County Council

Major Moves Grant Application

Program Criteria and Guidelines

The purpose of the grant program is to foster and fund activities, projects and programs that promote the development and growth of Economic development, Job growth, Education, and Public Safety in LaGrange County. The grant program is available to Indiana not-for-profit corporations as well as for profit entities within LaGrange County.

- Projects with the most potential to bring jobs and economic growth to LaGrange County will be given the most weight for the Major Moves Grant program. Other criteria to be evaluated on:
 - Scope of overall project
 - Development to date
 - Steering committee or BOD business and leadership experience
 - Benefit to rural economic and community development in Indiana
 - Matching funds capability
 - Key advisors, consultants, and outside resources for the project
 - Budget Information
- The grant program is not intended as a continuing source of funding for salaries or ongoing activities for an organization. This does not mean that an organization can not apply more than one time, however the scope of the project must be unique each time an application is made.
- The applicant's budget will be evaluated to assure that it justifies the grant expenditure.
- Grant applications will be accepted 2 times per year: January 31st and July 31st.

- Three copies of the supportive data (mock-ups, designs, financial budgets & analysis, and or scripts) must be submitted with the application for each proposed project. If applicable attach property inspection reports, photos, detailed work write up sketch plans, etc that you feel would assist the County in understanding the location, size, and nature of the project you are requesting funding for with this application. This material should represent the anticipated finished appearance of the project.
- Applications may be submitted by Indiana not-for-profit corporations, as appropriate to the specific grant. Only not-for-profit organizations in good standing will be eligible for funding consideration.
- Alterations to the project following approval require notification to the Major Moves committee and will require reconsideration of the application as a whole.
- Grants with a positive recommendation from the Major Moves committee will be referred to the County Commissioners and then to the County Council for final approval.
- Successful grants will be rewarded on January 31st for the July application, and July 31st for the January application.
- All projects must be completed within one year of the date the grant was awarded.
- Grant recipients must provide the Major Moves committee with a written evaluation of the project. Failure to do so will disqualify applicants for future grants.
- All applicants will be notified in writing of the committee's decision.

Procedures on Completion of Application

- A) Enter the name of the applying Indiana not for profit corporations as appropriate to the specific grant.
- B) Record the name of the organizations' representative who will serve as the liaison between the Major Moves committee and the applying organization
- C) State the mailing address where all correspondence regarding the application should be sent as well as phone and fax numbers
- D) State the dates on which the event or project will take place.
- E) Provide a condensed description of the project or event. This should be a general overview detailing the projects' purpose.
- F) State a date(s) on which the event or project will take place.
- G) All projects requiring the purchase of property, equipment, or other
 - 1) At least two competitive bids, using the same specification, must be submitted with the application.
 - 2) The lowest bid will be considered for funding amounts, however the applicant may use either bidding vendor, absorbing the difference in cost.
 - 3) To the extent permissible, LaGrange County vendors shall be used unless the applicant verifies that a particular material or service is not available or competitive in LaGrange County.

LaGrange County Major Moves Committee
Grant Application Form

A) Organization Name_____

B) Contact
Person_____ C) Title_____

C) Address_____

D) City_____

E) Zip Code_____

F) Telephone_____

Fax_____

G) Date of project or event_____

H) Total Cost of Project_____

I) Less – Township Funds/Other Funds used for the Project_____

J) Amount of Funds Requested from Major Moves_____

K) Summary of the project for which funds are being requested:

L) Describe the methods which will be used to evaluate the success of the proposed project:

M) If grant is awarded, describe what methods of funding will be used to continue this project:

Return completed application, along with required supporting material to:

Major Moves Committee
LaGrange County Council
LaGrange, IN