

# **Position Vacancy**

## **Secretary**

Purdue University Cooperative Extension Service  
LaGrange County Office

This is a part time position funded by LaGrange County paying \$11.54 per hour for 28 hours per week. The successful candidate will have high level software application skills (such as Microsoft Office), written communication ability, an interest in customer service, and be teamwork oriented.

Interested persons may obtain an application at the Auditor's office in the County Annex Building located at 114 W. Michigan, St., LaGrange, Indiana 46761 or online at [www.lagrangecounty.org](http://www.lagrangecounty.org). Applications, with resumes, accepted until position is filled, at the Auditor's office, or email to [hr@lagrangecounty.org](mailto:hr@lagrangecounty.org).

LaGrange County is an Equal Opportunity Employer.

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