

**DECEMBER 2, 2019**

**REGULAR SESSION**

The LaGrange County Commissioners met in Regular Session on Monday, December 2, 2019, in their meeting room, County Office Building, 114 W. Michigan Street, LaGrange, Indiana, 46761, at 8:30 a.m., with the following present: Commissioners, Mr. Larry N. Miller, Mr. Terry A. Martin and Mr. Dennis H. Kratz; and LaGrange County Auditor, Kathryn Hopper. Mr. Larry Miller, President, called the meeting to order and led in saying the Pledge of Allegiance to the Flag. Mr. Terry Martin made a motion to adopt the proposed agenda with flexibility. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**USI CONSULTANTS, INC. - AUTHORIZATION TO PROCEED FORM**

Mr. Kurt Bachman, County Attorney, presented an Authorization to Proceed form from USI Consultants, Inc. for the LaGrange County Regional Utility District's Region B Wastewater project. The fee for the project is to not exceed \$15,000. Mr. Dennis Kratz made a motion to approve the agreement. Mr. Terry Martin seconded the motion and it carried unanimously.

**COUNCIL ON AGING – TRANSPORTATION GRANT**

Mrs. Cheri Perkins, Council on Aging Executive Director, presented the Indiana Department of Transportation Section 5311/5339 Grant Agreement for consideration. Mr. Terry Martin made a motion to approve the grant agreement and have the President sign it. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**LEAVE OF ABSENCE REQUEST**

Mrs. Kathryn Hopper, County Auditor, presented a leave of absence request for an employee for a health condition. The employee has exhausted the Family Medical Leave Act and is requesting up to three weeks of unpaid leave. Mr. Terry Martin made a motion to approve up to three weeks of unpaid leave for the employee. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**HIGHWAY – SALE OF EQUIPMENT AT AUCTION**

Mr. Ben Parish, Highway Supervisor, requested permission to sell a pickup truck, 2 dump trucks and miscellaneous equipment at the Farm Equipment Auction, December 31, 2019 in Sturgis, Michigan. Mr. Terry Martin made a motion to approve the sale of equipment. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**COMMUNITY CROSSING PROJECTS**

Mr. Ben Parish, Highway Supervisor, presented Notice of Award letters for the Community Crossing projects. Mr. Terry Martin made a motion to approve the letters. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**INFORMATION TECHNOLOGY – PURCHASE REQUEST**

Mr. Bob Murphy, Information Technology Director, would like to purchase three card readers for the County Office Building. The cost is \$8,917.60 for the readers and software. This will keep individuals from going beyond the first floor of the building after hours, unless they have access. Mr. Terry Martin made a motion to approve the purchase out of the Economic Development Fund. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**PARKVIEW LAGRANGE HOSPITAL – COMMUNITY BENEFIT AGREEMENT**

A third amendment to the Community Benefit Agreement between Parkview LaGrange Hospital and LaGrange County was presented. Mr. Dennis Kratz made a motion to approve the agreement and have the President sign it. Mr. Larry Miller seconded the motion and it carried with Mr. Terry Martin abstaining.

**SURVEYOR – TRAILER PURCHASE**

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Mr. Zach Holsinger, County Surveyor, presented quotes for a trailer. The lowest quote is from Trailer Capital USA, in Middlebury, Indiana in the amount of \$4,195.00. This would be paid out of the Surveyor's Corner Perpetuation fund. Mr. Dennis Kratz made a motion to approve the purchase. Mr. Terry Martin seconded the motion and it carried unanimously.

**ACCOUNTS PAYABLE VOUCHERS**

Mrs. Kathryn Hopper, County Auditor, presented the Accounts Payable Vouchers. Mr. Terry Martin made a motion to approve the vouchers. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**HIGHWAY – QUOTES FOR SKID LOADER**

At 9:00 a.m., Mr. Ben Parish, Highway Supervisor, opened quotes for a skid loader, as follows:

| <u>Vendor</u>                | <u>Location</u> | <u>Amount</u> |
|------------------------------|-----------------|---------------|
| Stutzman Power Equipment LLC | Shipshewana, IN | \$52,782.77   |
| West Side Tractor Sales      | South Bend, IN  | 57,953.17     |

Mr. Dennis Kratz made a motion to approve the skid loader from Stutzman Power Equipment LLC. Mr. Terry Martin seconded the motion and it carried unanimously.

**HIGHWAY – QUOTES FOR GRINDER AND TRAILER**

Mr. Ben Parish, Highway Supervisor, presented quotes for a grinder for the skid steer. The lowest quote is from Stutzman Power Equipment LLC in the amount of \$21,445.00. Mr. Dennis Kratz made a motion to approve the grinder from Stutzman Power Equipment LLC. Mr. Terry Martin seconded the motion and it carried unanimously.

Mr. Ben Parish presented quotes for a trailer for the skid steer. The lowest quote is from Freedom Trailers, Inc. in the amount of \$9,300. Mr. Terry Martin made a motion to approve the trailer from Freedom Trailers, Inc. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**MINUTES**

Mr. Terry Martin made a motion to approve the minutes of the November 4 and November 18, 2019 meeting. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**MEMORANDUM**

Mr. Terry Martin made a motion to approve the memorandum for the November 26, 2019 meeting. Mr. Dennis Kratz seconded the motion and it carried unanimously.

**CORRESPONDENCE**

Indiana Department of Environmental Management – Notice of Approval – Artistic Coatings, LLC, 1185 U.S. 20 West, LaGrange, Indiana, Permit ID Number: 087-42164-00027

**ADJOURNMENT**

There being nothing further to come before the Board at this time, Mr. Terry Martin made a motion to adjourn and meet on any subsequent day necessary to carry on the business of the Board. Mr. Dennis Kratz seconded the motion and it carried unanimously.

  
Larry N. Miller


  
Terry A. Martin

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Dennis H. Kratz

ATTEST:

  
Kathryn Hoppey  
LaGrange County Auditor